

Fire Station 1 Update

The Board of Directors approved the Station 1 project at their June 11, 2024, Board meeting which included the scope as listed below as well as giving direction to staff to begin work Directive #2 for the schematic design and design development services in the amount of \$1,059,600.

- A 16,390 square foot, two-story fire station
- A training facility
- A storage building
- A 2,275 square foot multi-purpose room
- Underground parking
- Offices for the administration, fire prevention, and training divisions.



Funding:

• CIP Fund Balance as of April 30, 2025	\$116,079,178
• Fire Station 1 estimated total project cost per the conceptual design level cost estimate prepared on April 1, 2024	\$121,000,000
• Amount spent on the Fire Station 1 project as of April 30, 2025	\$ 724,891
• Amount dedicated to other projects less spent as of April 30, 2025	\$ 3,028,378
• Anticipated budget savings transfer to CIP reserve	\$ 6,592,798
• Remaining funding needed	\$ 631,511¹

Update:

- Plans were submitted to the City of Menlo Park's planning department for their initial review on September 16, 2024. The City completed their initial review and issued their comments to the District on November 15, 2024. The design team addressed the comments and plans were resubmitted on February 11, 2025. The City completed their second review and issued their comments to the District on March 28, 2025. The plans have been revised to address the comments and were resubmitted last week.
- The City is in the process of drafting the Request for Proposals for an environmental consultant and will provide the District with an opportunity to review the proposals and provide input prior to the City's selection of the consultant.
- Discussions are underway with Saint Patrick's Seminary to discuss using a portion of their property for the staging of a temporary fire station, as well as to discuss fencing options and tree selection and placement. Feedback has been positive. The District is also exploring other sites for a temporary fire station.

Project Schedule:

- Original Schedule – Project ending March 5, 2032
- Current Schedule – Project ending October 17, 2031
- Construction phasing was revised which reduced the overall length of the project.

Upcoming Project Cost Estimates:

- Design development cost estimate is anticipated to be ready for the Board of Director's review at the end of 2025.
- Construction document cost estimate will occur prior to permitting and is estimated to be ready for the Board of Director's review at the end of 2026.

¹ Upon completion of the transfer the Fire Station 1 project will be fully funded pending any impacts from tariffs.